Sipho Mthembu
Soshanguve, Pretoria
073 456 7890
sipho.mthembu@email.com

[Date]

The Hiring Manager
[Company name]
[Company address]

Dear Sir/Madam,

Re: Application for General Worker

I would like to apply for the General Worker position at your company. I have my matric and I am fit, reliable and used to physical work.

For the past year I have helped my uncle with building and garden work on weekends. I carry materials, clean the site at the end of the day and always arrive on time.

I have attached my CV and a copy of my ID. I can start immediately and I am available for an interview any day.

Yours faithfully,
Sipho Mthembu

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