EDUCATION

Diploma in Office Management – [TVET College], Kimberley
2024 – Present | In progress (Expected completion: 2026)
Key modules: Office Practice, Business Communication, Information Processing

National Senior Certificate (Matric) – [High School], Kimberley
Completed: 2022

SHORT COURSES

- **Advanced Excel** – [Provider], 2024
- **Customer Service Essentials** – [Provider], 2023

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