[Your Full Name]

[Cell number]
[Email address]
[Area/Suburb, City]
[Optional: LinkedIn profile link text in your CV builder, or leave it off]

PERSONAL STATEMENT

Friendly and fast barista with [X] years' experience in busy cafés. Confident with espresso extraction, milk texturing and grinder adjustment, plus till work and customer service. Known for clean stations, calm rush-hour workflow and consistent drinks. Available for [weekends/early shifts] and can start on [date].

KEY BARISTA SKILLS

- Espresso extraction (dial-in, dose/yield/time basics)
- Milk steaming and texturing (latte/cappuccino/flat white)
- Grinder adjustment and basic troubleshooting
- Hygiene and cleaning routines (steam wand, group heads, backflush)
- POS/till operation, card machine, cash handling
- Rush-hour service and queue management
- Upselling and customer care
- Stock checks (milk/cups/beans) and low-stock reporting

WORK EXPERIENCE

Barista — [Coffee Shop Name], [City]
[Month YYYY] – [Month YYYY or Present]

- Prepared espresso-based drinks to house recipes, keeping taste consistent during peak periods.
- Dialled in grinder settings at opening and adjusted through the day for consistency.
- Steamed and textured milk to correct temperature and foam for cappuccinos and flat whites.
- Managed POS orders and payments (cash/card), keeping the till accurate and resolving small customer queries quickly.
- Maintained a clean bar: wiped station between orders, sanitised steam wand after each use, and completed end-of-day machine cleaning.
- Assisted with stock checks (milk, cups, beans) and flagged low stock before weekend rush.

Waiter / Front-of-house assistant — [Restaurant/Café Name], [City]
[Month YYYY] – [Month YYYY]

- Took orders, handled customer requests, and communicated clearly with kitchen and coffee station.

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- Processed payments and packed takeaway orders accurately.
- Helped with opening/closing tasks including cleaning, restocking, and basic prep.

EDUCATION

Matric (NSC) — [School Name], [Year]
Subjects: [Optional]

COURSES & CERTIFICATES

- Barista course — [Provider], [Year] (covered espresso, milk texturing, hygiene)
- Food safety / basic hygiene — [Provider], [Year] (if applicable)

REFERENCES

Available on request.

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